

UNION FIRE ASSOCIATION OF LOWER MERION, INCORPORATED

BY-LAWS

ARTICLE I

MEMBERSHIP

SECTION 1. Subject to the provisions of Article III of the Constitution of this Association, (a) any natural person desiring to become a contributing member of the Association, shall make application to the Association to that effect, accompanied by the payment of dues (b) the application of any joint venture, corporation, partnership or other business organization may be considered and presented by the Membership Committee of the Board upon the terms and conditions adopted from time to time by the Board of Directors. Anything, contained herein to the contrary notwithstanding such joint venture, corporation, partnership or other business organization may not vote or otherwise be able to take part in the operation or business of this Association.

Sec. 2. Applications for membership shall be referred to the Membership Committee of the Board of Directors for investigation; if their report be favorable, the application shall be presented at the next stated meeting of the Board of Directors for action and shall be then and there voted upon. If a majority of the Board of Directors present at such meeting, vote in favor of the applicant, he or she shall be considered elected a member of the Association and entitled to the rights and privileges of membership, upon qualifying as provided in these By-Laws.

Sec. 3. The Contributing members shall consist of such members of the Association as choose that class of membership and are elected as such by the Board of Directors and qualify as provided by these By-Laws.

Sec. 4. The Active and Junior members shall consist of such members of the Association as choose that class of membership, and obligate themselves as provided in Article III, Section 4 and 4a, of the constitution of this Association and are elected as such by the Board of Directors, and qualify as provided by these By-Laws and meet such requirements as may, from time to time, be set by the Fire Brigade Committee.

Sec. 5. The Honorary members shall consist of such members of the Association as choose that class of membership and are elected as such by the Board of Directors and qualify as provided by these By-Laws.

Sec. 6. Life Membership may be conferred only as provided in Article III, Section 6, of the Constitution.

Sec. 7. Any contributing, active or life member failing to qualify as such, as provided in these By-Laws, within thirty days after date of notice of their election, given in writing by the Financial Secretary, shall be reported by the Financial Secretary to the Board of

Comment [RMC1]: added

Comment [RMC2]: added

Comment [RMC3]: changed from life to honorary

Comment [RMC4]: changed from honorary to life

Directors at the next stated meeting of said Board; and if deemed advisable by said Board, election of such member may be reconsidered and upon a vote of a majority of members present at said meeting such election may be annulled and notice of such annulment shall be forthwith given in writing by the Financial Secretary to the nonqualifying member.

Sec. 8. Any member, not in arrears of dues or indebted to the Association, may resign their membership by written communication to the Financial Secretary of the Association. Upon acceptance of such resignation by the Board of Directors, such member shall forfeit all his rights and privileges in the Association or its property.

Comment [RMC5]: gender neutral

Comment [RMC6]: gender neutral

Sec. 9. The Board of Directors may expel from membership any member of the Association for conduct, in their opinion, detrimental to the good order and management of the Association. The Board shall forthwith authorize the Financial Secretary to notify the member so expelled of its action.

ARTICLE III

Comment [RMC7]: Correcting Article number

DUES

SECTION 1. Every Contributing Member shall pay to the Association a sum certain which shall be determined, from time to time, by the Board and shall be due the first day of February, in advance; provided, however, that if any such member be elected after the October meeting of the Board of Directors, the dues may be computed at a rate to be determined, from time to time, by the Board.

Sec. 2. Every active and junior member shall pay to the Association the sum of one dollar per year, which sum shall be due and payable annually on February 1 in advance; Provided, that if any such member be elected after the meeting of the Board of Directors in October of any year, the dues of such member shall be also be one dollar.

Comment [RMC8]: Dues will be set at 1 dollar for active members regardless of when member joins.

Sec. 3. Every Honorary member shall pay to the Association, within one month after the election of such member, the sum of not less than one thousand dollars, and thereupon shall be relieved from the payment of any further dues.

Comment [RMC9]: Change from Life to Honorary

Sec. 4. Life members shall not be required to pay any money or dues whatsoever on account of their membership.

Comment [RMC10]: Changed from Honorary to Life

Sec. 5. Any contributing, active or junior member who shall not pay their his or her dues on or before the 31st day of October of the year for which said dues become payable, shall be forthwith notified by the Financial Secretary that he or she is in arrears and requested to pay said dues within thirty days after such notice; if, notwithstanding said notice, non-payment shall be persisted in by the member, the Financial Secretary shall report the name of such member at the next stated meeting of the Board of Directors for such action as the Board of Directors may deem advisable.

Comment [RMC11]: Added junior

Comment [RMC12]: Gender neutral

Sec. 6. The fiscal year of the Association shall be deemed to be the calendar year.

Sec. 7. Payments of **Honorary** Memberships shall be deposited into the general fund of the Association, and, in consideration thereof, the **Member** shall be a member of the Association for life, subject to the Constitution and By-Laws of the Association.

Comment [RMC13]: Changed from life to honorary

Comment [RMC14]: Changed from life member to member

ARTICLE IV

Comment [RMC15]: Correcting Article number

QUALIFICATIONS FOR VOTING

Section 1. All contributing, active and life members of the association shall be entitled to vote at all meetings of the Association; provided, however, that no member shall be entitled to vote at any election of Directors, who shall be in arrears for dues at the annual or any special meeting of the Association; and Provided, that no member shall be entitled to vote at any election of Directors, if such member shall have been elected a member after the meeting of the Board of Directors in October of any year, **unless the member he or she** be so elected and pay his or her dues for the then current year, at least thirty days prior to such election.

Comment [RMC16]: Gender neutral

Sec. 2. At each annual or special meeting of the Association, every member entitled to vote, shall be entitled to vote in person or by proxy appointed by an instrument in writing subscribed by such member. Each member, entitled to vote, shall be entitled to one vote only.

Sec. 3. If any member entitled to vote, is for any reason unable to attend any meeting of the Association in person and elects to appoint a proxy as provided in Article III, Section 2, of the By-Laws to act in their **his or her** place or stead at such meeting, said proxy instrument will be valid only if given to a member or members (not to exceed three in number) of the Association entitled to vote at such meeting. If more than one such member is appointed to act as proxy, any additional members appointed as proxies shall serve alternately; that is to say one or the other, but in no event shall more than one such member vote as proxy for absent member.

Comment [RMC17]: Gender neutral

ARTICLE V

Comment [RMC18]: Correcting Article number

Nominations and Elections

Section 1. At the meeting of the Board of Directors in October of each year, the President with the **advice** and consent of the Board, shall appoint a Nominating Committee of five members of the Association in good standing, one of which shall be a Director whose term of office does not expire at the next succeeding annual meeting, and two of whom shall be Contributing or Life Members and two of whom shall be Active Members, which Nominating Committee shall hold a meeting in the building of the Association within seven days after their appointment to receive written nominations from members of the Association in good standing, of candidates for Directors to succeed those Directors whose term of office expires with the succeeding annual meeting of the Association, and of candidates for Directors to fill vacancies in the Board of Directors arising from death, resignation or inability to act, the terms of such directors not having expired.

Comment [RMC19]: Changed advise to advice as it was a typo.

Sec. 2. After receiving nominations of candidates for Directors as provided in Article IV, Section 1, the Nominating Committee shall meet in executive session and determine by majority vote whether any or all of the nominations received shall be reported out of Committee. If no nominations are received by the Committee, or if nominations received the Committee are less than the number of Directors whose terms of office expire with the next succeeding annual meeting of the Association and/or of vacancies for Directors, it shall be the duty of the Committee to make nominations of candidates for Directors to be presented at the succeeding annual meeting of the Association, and the Committee shall notify the Recording Secretary in writing of its nominations within fourteen days following the date of the meeting at which said Committee was appointed. The names of the members of the Committee and of the candidates nominated shall be included in the notice to members calling the annual meeting.

Sec. 3. Subject to the provisions of Article V, Section 1, of the Constitution, elections for Directors shall be held during the annual meeting of the Association, and shall be by official ballots, to be provided by the Association for the purpose, which ballots shall contain the names of the candidates for Directors, with a blank square opposite the name of each candidate, and shall indicate the number of Directors of each class to be elected and whether for full terms or unexpired terms.

Sec. 4. At every election of Directors of the Association, the President shall appoint a judge and two tellers to conduct the election and said judge and tellers, before entering upon their duties, shall take and subscribe to the oath of office required by Act of Assembly. The Judge and tellers shall be provided by the Financial Secretary with a list of Contributing, Active and Life Members entitled to vote, alphabetically arranged and duly certified as being correct as of the date of election and as ballots are cast, either in person or by proxy, the names of members voting shall be checked off the list by the tellers, in such manner as to indicate votes cast in person, separate from the votes cast by proxy and the total number of ballots cast shall agree in number with the total number of members voting in person and by proxy as shown by the Financial Secretary's list. After the election has been closed and the votes computed, the judge of election shall report the results to the annual meeting of the Association, and said report shall be entered upon the minutes of the meeting and the list of members used at the election filed with the Recording Secretary.

Sec. 5. Balloting for candidates shall be indicated upon the official ballot by placing a cross in the square opposite the name of the candidate for whom the member desires to vote. Cumulative voting shall not be allowed. The candidates receiving the highest required numbers of votes for Directors shall be declared elected for the full term of one, two or three years as may be required; Provided, that where more than five Directors are to be elected, then the candidate or candidates (up to the number to be elected) receiving the highest number of votes shall be declared elected. All cases of tie votes shall (if necessary) be decided by the tied candidates drawing lots for the office.

Sec. 6. In the event of the death, resignation or inability to act, of any member of the Board of Directors or of any officer elected or appointed by the Board during the term of an incumbent, the Board of Directors shall elect or appoint a successor who shall hold office until the next annual meeting of the Association, or the meeting of the Board of Directors for organization following the annual meeting.

ARTICLE VI
Administration and Officers

Comment [RMC20]: Correcting Article number

SECTION 1. The Board of Directors shall meet for organization as soon as may be following the annual meeting of the Association and from their own number, choose a Temporary Chairman and Temporary Secretary to act until the President and a Recording Secretary are elected. Nominations shall then be made from their own number for the offices of President and Vice President, and upon the nominations being closed by motion, seconded and carried, the Temporary Chairman shall call for a ballot in writing from each member present for the respective offices, whereupon the Temporary Chairman or Temporary Secretary shall count the ballots and announce the result. The President thus elected shall then assume the Chair and call for nominations from the Board members present for candidates for the following offices, Recording Secretary, Financial Secretary, Treasurer and Solicitor. Nominees for the above offices may either be a contributing, honorary, active or life member. Thereafter, upon the nominations being closed by motion, seconded and carried, the President shall call for a ballot in writing from each Board member present for the respective officers, whereupon the President or Temporary Secretary shall count the ballots and announce the result. In all cases of a tie vote, the presiding officer shall order additional ballots to be taken, until a clear majority of votes shall have been cast for a nominee for each office and declared elected. The officers thus elected shall hold office for one year or until their successors are elected and qualified. Immediately thereafter, the President shall call for nominations from the Board members present for candidates for Fire Chief, and Deputy Fire Chief. Nominees for the above offices may either be a contributing, active or life member. Thereafter, upon the nominations being closed by motion, seconded and carried, the President shall call for a ballot in writing from each Board member present for the respective officers, whereupon the President or Temporary Secretary shall count the ballots and announce the result. In all cases of a tie vote, the presiding officer shall order additional ballots to be taken, until a clear majority of votes shall have been cast for a nominee for each office and declared elected. The Fire Chief thus elected shall hold office for a three year term. The Deputy Fire Chief thus elected shall hold office for a three year term and may thereafter be elected to an immediately successive two year term thereafter. Notwithstanding any of the above, the officers thus elected shall hold office, in any event, until their successors are elected and qualified. There shall be no term restrictions placed on the Fire Chief and the Deputy Fire Chief.

Comment [RMC21]: Added category

SECTION 2. The President, Vice President, Fire Chief, Deputy Fire Chief and the President of the Active Members Club of the Union Fire Association which may exist at that time shall annually present to the Board of Directors of the Association, as soon as may be following the annual election, nominations of one or more candidates for the offices of Assistant Fire Chief, Captain, First Lieutenant and Second Lieutenants of Fire Brigade, from which nominations the Board of Directors shall appoint such operational officers as is deemed necessary. Such appointment by the Board of Directors shall be subject to the power of the Board of Directors to revoke same, to appoint successors, and to designate active members for such other duties or positions as may be from time to time found necessary by the Board of Directors to properly handle Fire Brigade equipment and control of fire. The terms of all officers elected pursuant to the procedure outlined in this Section and Section 1

Comment [RMC22]: Removed specified quantity of officers to allow more flexibility.

immediately above shall commence March 1st of the year in which the officer are appointed.

Sec. 3. The Board of Directors shall have general charge, regulation and control of the building, apparatus and other property of the Association and shall suitably arrange to maintain the same in good order and condition; they shall require the Recording Secretary to keep a complete record of all of their proceedings in a book to be provided for the purpose. They shall make all necessary rules governing the use of the building and property of the Association, and fix all necessary rentals, fees and charges for the use and enjoyment of same. They shall transact any and all business affairs of the Association.

Sec. 4. The Board of Directors shall have power to employ ~~an engineer or engineers,~~ **career firefighters**, who may or may not be members of the Association, to be in constant attendance at the Fire House, to answer alarms, call out the Fire Brigade upon receipt of alarms, assist at fires and in general, perform such duties as may be assigned to ~~him or~~ them, by the Board of Directors, Fire Brigade Committee, Fire Chief or Deputy Fire Chief.

Comment [RMC23]: Changed to career firefighter

Comment [RMC24]: Gender neutral

Sec. 5. The Board of Directors, in their discretion, shall appoint one or more janitors for the building of the Association, and such other employees as may be necessary, to hold office during the pleasure of said Board, and to receive such salary as may be fixed by the Directors from time to time.

Sec. 6. The Board of Directors, in their discretion, shall have power to grant compensation to the Fire Chief, Deputy Fire Chief, Assistant Fire Chief, Captain, First and Second Lieutenants and members of the Fire Brigade, based upon efficiency, attendance at fires and services rendered, as shall be determined by monthly report of the Fire Brigade Committee; Provided, however, no obligation to grant any compensation shall rest upon the Board of Directors, or shall any compensation be granted, if in the opinion of the Board, it is not in the best interests of the Association so to do.

ARTICLE VII

Comment [RMC25]: Correcting Article number

The President

The President shall preside at all meetings of the Association and of the Board of Directors, and perform the usual duties of his office. ~~He~~ The President shall sign all orders drawn on the Treasurer when the same have been authorized by the Directors. At every annual meeting of the Association ~~the President he~~ shall give a summarized report of the work of the Association during the preceding year. The President, with the Chief, shall represent the Association as a member of the Lower Merion Fire Department Board of Directors and in other interactions with the Township, County, and State government as well as other emergency services organizations. ~~The President may receive such compensation as the Directors may from time to time fix.~~

Comment [RMC26]: Gender neutral

Comment [RMC27]: Gender neutral

Comment [RMC28]: New .

Comment [RMC29]: New

ARTICLE VIII

Comment [RMC30]: Correcting Article number

The Vice President

Section 1. The Vice President shall perform the duties of the President at meetings of the Association and Board of Directors in case of the temporary absence of the President. The Vice President may receive such compensation as the Directors may from time to time fix.

Comment [RMC31]: New

Sec. 2. If both President and Vice President be absent at any meeting of the Association or Board of Directors, a chairman pro tem may be chosen by the members present, and such chairman shall perform the duties of President during such meeting.

ARTICLE IX

Comment [RMC32]: Correcting Article number

The Recording Secretary

The Recording Secretary, before entering upon the duties of his office, shall take and subscribe to the oath of office, required by Act of Assembly. He The Recording Secretary shall attend all meetings of the Association and of the Board of Directors; he shall perform the usual duties of the office and shall keep accurate minutes of all the proceedings at all meetings of the Association and of the Board of Directors; he shall be the custodian of all documents and records of the Board of Directors and of the Association, except such as are herein required to be kept by other officers; he shall keep a complete list of all the members of the Association, and correct the same from time to time and shall furnish an accurate copy thereof, and of all corrections therein, to the Financial Secretary; he shall send notices of all meetings to all Directors and to all elected or appointed officers, if so instructed by the Board of Directors. He shall issue Certificates of Election or appointment to all Directors and officials elected or appointed by the Board of Directors. He The Recording Secretary may receive such salary compensation as the Directors may from time to time fix.

Comment [RMC33]: Gender neutral

Comment [RMC34]: Gender neutral

Comment [RMC35]: Gender neutral

Comment [RMC36]: Gender neutral

Comment [RMC37]: Gender neutral

Comment [RMC38]: Gender neutral

Comment [RMC39]: Gender neutral

Comment [RMC40]: Changed wording

ARTICLE X

Comment [RMC41]: Correcting Article number

The Financial Secretary

Comment [RMC42]: Gender neutral changes throughout

The Financial Secretary before entering upon the duties of his office shall give security to the Association in a sum to then be determined by the Board of Directors, such sum not to be less than \$25,000, the cost thereof to be paid by the Association, and the surety to be acceptable to the Directors; he shall keep accurate accounts with all members and contributors for dues and contributions, and shall be charged with the collection of same. He shall notify all members who are in arrears for dues according to Article II, Section 5, of these By-Laws, and if said dues continue unpaid, according to said section, he shall report the member's name at the next stated meeting of the Directors; he shall pay over to the Treasurer all monies received by him at least one time a month or deposit same in the designated depository to the credit of the Association and furnish evidence of such deposit or deposits to the Treasurer, as promptly as possible.

He shall report to the Directors at every stated meeting thereof; his accounts shall be audited annually by the Auditing Committee appointed by the President. He may receive such ~~salary~~ compensation as the Directors may from time to time fix.

Comment [RMC43]: Changed wording

ARTICLE XI

Comment [RMC44]: Correcting Article number

The Treasurer

Comment [RMC45]: Gender neutral changes throughout

The Treasurer before entering upon the duties of his office shall give security to the Association in the sum to be determined by the Board of Directors, such sum not to be less than \$25,000, the cost thereof to be paid by the Association and the surety to be acceptable to the Board of Directors; The Treasurer shall receive from the Financial Secretary all monies collected by the latter or evidences thereof and receipt for same, and shall receive all monies from other sources to which the Association may become entitled, and receipt of same; shall pay out only such sums, and to such persons, as may be authorized by the Directors; shall keep accurate accounts of all monies received and paid out ~~by him~~; shall keep the funds of the Association deposited in such federally insured institutions, as shall be designated by the Board of Directors, to the credit of the Association, and when ~~his~~ the Treasurer's term of office shall end ~~he~~ shall turn over said funds and all ~~his~~ official books and papers to ~~his~~ the successor in ~~his~~ office; ~~he~~ shall report the condition of the treasury to the Directors, at every stated meeting thereof, and at the annual meeting of the Association ~~he~~ shall give a summarized report of the finances covering the preceding year; and in addition thereto ~~he~~ shall (immediately before the annual meeting) make a complete inventory of all the property and assets of the Association, and of all its liabilities, and file the same with his annual report at the annual meeting of the Association. ~~He~~ The Treasurer may receive such ~~salary~~ compensation as the Directors may from time to time fix.

Comment [RMC46]: Wording change

ARTICLE XII

Comment [RMC47]: Correcting Article number

Committees

Section 1. At the meeting of the Board of Directors for organization, following the annual meeting of the Association, the President shall appoint from the membership, a Fire Brigade Committee of not less than five members which shall consist of at least one Contributing or Life member, at least two active members and at least two members of the Board of Directors; a Membership committee of not less than three members; a Finance committee of not less than three members; the ~~Chairpersonsmen~~ of which Committees shall be members of the Board of Directors; said committees to serve for the term of one year beginning with the day following said Board of Directors' meeting for organization, and shall hold office until their successors are appointed.

Comment [RMC48]: Gender neutral

Sec. 2. The President shall have power to appoint special committees for specific purposes, as may be deemed necessary and authorized by motion or resolution duly adopted by the Board of Directors.

ARTICLE XIII

Comment [RMC49]: Correcting Article number

The Fire Chief

Comment [RMC50]: Gender neutral changes

Section 1. The Fire Chief shall be not less than twenty-five years old, and shall have been a citizen and resident of Lower Merion Township or immediately adjacent municipalities for at least two years, an active member of the Association for at least one year and meet such other training requirements as may, from time to time, be set by the Board of Directors.

Comment [RMC51]: New requirement

Comment [RMC52]: New training requirements.

Sec. 2. The Fire Chief shall have (subject to the control of the Board of Directors and the powers vested in the Fire Brigade Committee) the general charge of the fire apparatus of the Association at all times; he shall have full charge of all fires in the fire district of the Association; he shall ensure appropriate records are kept of the Association's fires, alarms, events and training and a similar report shall be made to the Directors at every stated meeting thereof.

Comment [RMC53]: Updated to remove outdated procedures

Sec. 3. The Fire Chief shall assign to the Assistant Fire Chief, Captain and First and Second Lieutenants operational officers from time to time the duties to be performed by them.

Comment [RMC54]: recommend "operational officers"

Sec. 4. The Fire Chief shall have absolute command of the Fire Brigade, and shall require all the members of such brigade meet attendance requirements set forth by the Board of Directors to take part in appropriate drills at least once a month, and as often as may be necessary, in order to establish and maintain their efficiency as a fire-fighting force.

Comment [RMC55]: meet the attendance requirements set forth by the Board of Directors

Sec. 5. The Fire Chief, with the President, shall represent the Association as a member of the Lower Merion Fire Department Board of Directors and in other interactions with the Township, County, and State government as well as other emergency services organizations.

Comment [RMC56]: New .

Comment [RMC57]: new

Comment [RMC58]: Correcting Article number

Comment [RMC59]: added deputy

ARTICLE XIV

Deputy & Assistant Fire Chief

The Deputy and Assistant Fire Chief shall be an Active Member of the Association and shall perform the duties of the Chief in his temporary absence, and at other times shall assist the Chief in such manner as the Chief may direct. He shall take part in all Fire Brigade drills. The Deputy & Assistant Fire Chief shall meet those attendance and training requirements as may, from time to time, be set by the Board of Directors.

Comment [RMC60]: recommend deletion

Comment [RMC61]: new

Comment [RMC66]: new

ARTICLE XV

Captain and Lieutenants

The Assistant Fire Chief, Captain and First and Second Lieutenants shall be Active Members of the Association and shall perform such duties as may from time to time be assigned to them by the Fire Chief; they shall take part in all Fire Brigade drills. The Captain and Lieutenant shall meet those attendance and training requirements as may, from time to time, be set by the Board of Directors.

Comment [RMC63]: wrong article

Comment [RMC64]: recommend deletion

Comment [RMC65]: recommend deletion

Comment [RMC67]: new

ARTICLE XVI

Comment [RMC68]: Correcting Article number

The Fire Brigade

Section 1. The Fire Brigade shall be the actual fire-fighting force of the Association, and shall consist of the operational officers ~~Fire Chief, Deputy Fire Chief, Assistant Fire Chief, Captain and First and Second Lieutenants,~~ together with such other Active Members as may be chosen by the Board of Directors for that purpose. The Fire Chief shall keep a roll book containing a correct list of all the members of the Fire Brigade and a record of fires attended by said members.

Comment [RMC69]: Simplify to Operational Officers

Sec. 2. The chosen members of the Fire Brigade shall be selected by said Board of Directors from among the Active Members of the Association who are not in arrears for dues; the number to be so chosen ~~shall not be less than twenty five~~ and said Board shall revise the list whenever necessary.

Comment [RMC70]: Recommend deletion

Sec. 3. The Fire Brigade shall respond promptly to every alarm of fire (unless prevented by unavoidable cause), and shall, under the respective officers, have charge of the working of all fire apparatus and equipment during fires and during the answering of alarms, and shall at all times keep the fire apparatus in good order and condition.

Sec. 4. Upon responding to every alarm of fire, every member of the Fire Brigade (unless excused by the Fire Chief) shall report at the engine house for duty, and shall perform the duties assigned to him in connection with such alarm; and (unless excused by the Fire Chief) ~~he shall return with the fire apparatus to the engine house after such alarm, and shall there remain and assist in properly housing and caring for the fire apparatus and equipment, until dismissed by the Fire Chief. Promptly after every alarm the Fire Chief shall enter in his roll book a record thereof, showing all the members of the Fire Brigade who have not complied with this By-Law.~~

Comment [RMC71]: Gender neutral

Comment [RMC72]: Gender neutral;

Sec. 5. If any member of the Fire Brigade shall fail to comply with Sections 3 and 4 of this Article, or ~~if he shall be absent (without unavoidable cause) from four fire drills in any one calendar year, he shall be liable to forfeit his membership to the Fire Brigade.~~ All excuses for failures to respond to alarms of fire, and for absence from fire drills, shall be passed upon by the Fire Brigade Committee, and referred to the Board of Directors for decision, whose decision shall be final.

Comment [RMC73]: Recommend fails to meet the attendance requirements set forth by the Fire Brigade Committee the member....

ARTICLE XVII

Comment [RMC74]: Correcting Article number

Fire Brigade Committee

Section 1. The Fire Brigade Committee shall have direct supervision and control of the fire fighting apparatus and equipment, exercising their authority through the Fire Chief. They shall be charged with the duty of maintaining the apparatus and equipment in good serviceable condition at all times and make such recommendations to the Board of Directors, from time to time, as may, in their opinion, be ~~he~~-advisable for the repair, renewal, replacement or additions to the apparatus and equipment.

Comment [RMC75]: Should be "be"

Sec. 2. In co-operation with the Fire Chief, they shall be authorized to prevent any of the apparatus or equipment of the Association from being taken from the premises, except (a) by the Fire Brigade, in response to alarms of fire; or (b) by the Fire Brigade in performance of their regular drills; or (c) when rendered necessary for the making of repairs; or (d) when authorized in advance by the Board of Directors.

Sec. 3. In co-operation with the Fire Chief, they shall make a monthly report to the Board of Directors upon the efficiency, attendance at fires, fire drills and services rendered generally, of officers and members of the Fire Brigade, with such recommendations or disapproval as may, in their discretion, seem warranted.

Sec. 4 The Fire Brigade Committee shall, from time to time, recommend attendance and training requirements for Active Members to the Board of Directors.

Comment [RMC76]: new

ARTICLE XVIII

Comment [RMC77]: Correcting Article number

House Committee

Section 1. The House Committee shall (under the Board of Directors) have direct supervision and charge of the buildings and grounds of the Association and of all property therein (except fire apparatus and equipment), including rentals and fees for the use of same, and shall enforce all rules established governing the use of same. To this end they shall have immediate control of the janitor or janitors.

Sec. 2. They shall see that no unauthorized person meddles or interferes in any way with any of the property of the Association.

Sec. 3. They shall promptly pay over to the Treasurer all fees and rentals derived from the building, and take his receipt for same. They shall keep an order book with stubs and orders consecutively numbered, and, whenever any supplies are required to be purchased for use in or about the building, an order from said book shall be given for such supplies, said order to be signed by the chairman of the committee, or his appointee; otherwise the Association shall not be chargeable for such supplies.

ARTICLE XIX

Comment [RMC78]: Correcting Article number

Membership Committee

The Membership Committee shall pass upon all applications for membership in the Association, and shall report the same to the Directors with their approval or disapproval before the Directors shall act upon same.

ARTICLE XX

Comment [RMC79]: Correcting Article number

Finance Committee

Every bill and claim against the Association for the payment of money shall be put in writing and shall be referred to, and passed upon by, the Finance Committee, who shall investigate same, and who shall thereupon report same to the Directors with their signed approval or disapproval endorsed thereon, before the Directors can act upon said bill or claim. Provided, however, that every bill or claim for payment of money less than a sum certain, which shall be determined, from time to time, by the Board of Directors, may be paid or settled by the Treasurer without reference to either the Finance Committee or the Board of Directors for approval, prior to the payment of the same.

ARTICLE XXI

Comment [RMC80]: Correcting Article number

Auditing Committee

Section 1. The Board of Directors shall have the power and authority to appoint a Certified Public Accountant to examine and report the accounts of the Financial Secretary and Treasurer, which report shall be rendered to the Board of Directors.

Sec. 2. The Financial Secretary and Treasurer shall submit themselves and their books, accounts and vouchers to examinations by such Certified Public Accountant in the performance of his duties.

Sec. 3. If the Auditing Committee should deem it desirable and expedient they shall have power to arrange with Certified Public Accountants for a more detailed examination and report of the accounts of the Financial Secretary and the Treasurer, which report shall be rendered to the Board of Directors, not necessarily before the annual meeting.

ARTICLE XXII

Comment [RMC81]: Correcting Article number

Insurance

The Board of Directors, in its discretion, may provide for fire, compensation, liability and disability insurance, or such other insurance as, in its judgment, ought ~~out~~ to be provided - all of which shall be paid for by the Association.

Comment [RMC82]: Typo correction

ARTICLE XXIII

Comment [RMC83]: Correcting Article number

Conduct of Members

The Board of Directors shall be the judge of the conduct of the members of the Association, and may expel members when, in the judgment of said Board, the conduct or action of such members is contrary to the good order and discipline of the Association.

ARTICLE XXIV

Comment [RMC84]: Correcting Article number

Order of Business

Section 1. At all Annual Meetings of the Association the order of business shall be as follows:

Determination of quorum being present.

Reading of Minutes of preceding Annual Meetings and of

Minutes of all special Meetings of Association intervening.

Reports of President.
 Financial Secretary.
 Treasurer.
 Auditing Committee.
 Special Committees.

Unfinished business.

New business.

Report of Nominating Committee.

Election of Directors.

Report of Election Officers.

Announcements.

Adjournment.

Sec. 2. At all stated meetings of the Board of Directors the order of business shall be as follows:

Roll call of Directors and elected and appointed officers.

Reading of Minutes of last stated and of all special meetings intervening.

Report of Financial Secretary.
 Treasurer.
 Finance Committee.
 Fire Chief.
 Fire Brigade Committee.
 House Committee.
 Membership Committee.
 Report of other committees.
 Unfinished business.
 New business.
 Adjournment.

ARTICLE XXV

Divestiture

Comment [RMC85]: Correcting Article number

If in the course of time, the Board of Directors determine that this Corporation is no longer performing its duty of serving the community in a civic manner, then at that time, if the Board of Directors should voluntarily suspend operations of the Fire Company, the assets of the Fire Company will be distributed by the Board of Directors of the Fire Company. Distribution will be made in one of the following three manners:

1. After providing the Township the right of first refusal prior to the sale of any assets, the assets will be provided to any or all of the remaining fire companies located within Lower Merion Township and held in trust for the sole purpose of providing fire service to the community.
2. The assets will be provided to the Township of Lower Merion and held in trust for the sole purpose of providing fire service to the community.
3. If both the Township and the Fire Companies disclaim such distribution of assets, then the assets will be distributed to an organization established for similar purposes, providing the organization receiving divestiture funds must then be exempt from federal income tax pursuant to Section 501(c)(3) or 501(c)(4) of the Internal Revenue Code of 1986, or successor provisions thereto.

ARTICLE XXVI

Comment [RMC86]: Correcting Article number

Amendments

Section 1. All amendments to these By-Laws shall be submitted in writing at an annual or special meeting of the Association, in accordance with the provisions of Article VII of the Constitution.

ADOPTED BY THE ASSOCIATION IN ANNUAL MEETING ASSEMBLED, DECEMBER 20TH, 1928, AND AS FROM TIME-TO-TIME AMENDED THROUGH January 17, 2013.